

Quality of Documentation

Individual & Group – Licensed Clinical Professional Counselor (LCPC)

Provider:	
Participant Name:	Reviewer:
1. Has the participant given informed consent to receive counseling services? <i>COMAR 10.58.03.04 A (5-6)</i> <i>COMAR 10.21.25.03-1 H (1) (a)</i> YES / NO	Comments:
2. Has the counselor provided sufficient information to a participant to allow them to make an informed decision regarding treatment? <i>COMAR 10.58.03.08</i> <i>COMAR 10.58.03.05</i> <i>COMAR 10.58.03.04 C</i> <i>COMAR 10.21.25.03-1 H (1) (a)</i> YES / NO	Comments:
3. Does the medical record contain a completed <i>MDH Documentation for Uninsured Eligibility Registration</i> and verification of uninsured eligibility status, or documentation of approval by MDH? <i>MDH Guidelines</i> YES / NO / NA	Comments:

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<p>4. Does the medical record contain a completed Maryland Medicaid/Maryland Department of Health/Optum Maryland <i>Authorization To Disclose Substance Use Treatment Information For Coordination of Care</i> form; or documentation that the participant was offered the form and refused to sign? <i>MDH Guidelines</i> <i>42 CFR, Part 2</i> <i>Optum Behavioral Health Provider Alert Release of Information (ROI) For MCO's, November 7, 2019</i></p> <p>YES / NO / NA</p>	<p>Comments:</p>
<p>5. Does the medical record contain a comprehensive assessment? <i>COMAR 10.21.25.03-1 H (1) (b)</i></p> <p>YES / NO</p>	<p>Comments:</p>
<p>6. Does the medical record contain a treatment plan? <i>COMAR 10.58.01.02 B (8)</i> <i>COMAR 10.21.25.03-1 H (1) (c)</i></p> <p>YES / NO / NA</p>	<p>Comments:</p>

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<p>7. Does the medical record contain progress notes for each face-to-face service billed? <i>COMAR 10.09.59.03 D</i> <i>COMAR 10.58.01.02 B (9)</i> <i>COMAR 10.21.25.03-1 H (2)</i></p> <p>YES / NO / NA</p>	<p>Comments:</p>
<p>8. Does the participant meet admissions and continuing stay medical necessity criteria for outpatient mental health services? <i>Maryland Medical Necessity Criteria</i> <i>ICD-10 Crosswalk</i></p> <p>YES / NO</p>	<p>Comments:</p>

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9. Does the medical record contain documentation of the counselor referring the participant to and collaborating with informational and community resources?

COMAR 10.58.01.02 B (8) (e)

COMAR 10.58.03.05 A (1) (c and e)

YES / NO / NA

Comments: